



## SAFER RECRUITMENT FORM – VOLUNTEERS

### ST JUDE'S CHURCH, PLYMOUTH

*As part of the Safeguarding Practices at St Jude's Church, we follow the Church of England's policies, which include a requirement for Safer Recruitment. This is to keep any vulnerable adults or children within our communities safe. This form must be completed prior to commencing any voluntary post that may have any connection with vulnerable people. For some roles training may need to be undertaken and Disclosure & Barring Service (DBS) checks may also be required. If applicable, this will be mentioned in the Role Description (attached) for this post.*

*If extra space is required at any section, please just add a note and use an additional piece of paper. Please fill in all sections if possible.*

#### APPLICATION FOR THE POST OF:

Your Full Name:

Date of birth:

Previous experience of working with children or adults experiencing, or at risk of, abuse or neglect that relates to this role:

Any former names you may have had:

Your home address incl postcode:

Telephone Day:

Evening:

Mobile:

How long have you lived at the above address?

If less than 12 months, please provide your previous address and postcode:

How long there?

Church previously attended:

Name of Minister:

Please also tell us of any Relevant Qualifications or Training you may have had for this role if applicable:

## References

Referees who can vouch for applicants are at the heart of Safer Recruitment.

All of this is to keep vulnerable people, young or adult, safe.

We recognise this request may be more than was experienced in past years, but Safer Recruitment for volunteers, as well as employed staff, has proved to be helpful in reducing the opportunities for potential abusers of all types from targeting churches. Therefore, we thank you for your willingness to volunteer for this role and we hope you understand as we ask you to provide the following two references. This ideally should be from people who know you externally to this church. If you have moved to St Jude's from another, one should be from that church's Minister or a leader within it. If this is not practical for you, please talk to the Parish Safeguarding Representative. It may be alternative referees are practical, but if not or you would rather we didn't approach referees, then we thank you for your willingness to serve in this way, but the role may not be taken up by you.

### Referee 1

Name:

Address incl Postcode:

Telephone number:

### Referee 2

Name:

Address incl Postcode:

Telephone number:

*A personalised form of the attached letter will be sent to the referees you provide. By signing and dating this form you give permission for those letters to be sent.*

Signed:

Date:



Date

Address

Dear

A REQUEST FOR REFERENCE FOR A VOLUNTARY WORKER WITH **CHILDREN / ADULTS\***

Re:

Address:

Post applicant applying for:

The above has given your name as someone who may be contacted in relation to **his / her\*** application that may involve working with **children / adults** experiencing, or at risk of abuse or neglect. Guidelines suggest that all voluntary organisations, including Churches, must take steps to safeguard the **children/adults\*** experiencing, or at risk of abuse or neglect entrusted to their care. We would be grateful if you could comment on the following factors as they may apply to the applicant:

- Previous experience of working with children or adults experiencing, or at risk of abuse or neglect.
- **His / her\*** ability to provide kind and consistent care.
- Evidence of **his / her\*** willingness to respect the background and culture of children and adults experiencing, or at risk of abuse or neglect in **his / her\*** care.
- **His / her\*** commitment to treat all children and adults experiencing, or at risk of abuse or neglect as individuals and with equal concern.
- Any evidence or concern that **he / she\*** would not be suitable to work with children and adults experiencing, or at risk of abuse or neglect.

You are welcome to use the reverse of this letter for your reply. We have included a stamped addressed envelope so that it be sent to the contact person at the address at the end of the form overleaf.

Thank you for your assistance.

Yours sincerely

Revd Tim Smith  
Vicar – St Jude's Church, Plymouth

How long have you known the applicant overleaf? .....years

**His / her\*** previous experience of working with children / adults experiencing, or at risk of abuse or neglect:

**His / her\*** ability to provide kind, consistent and safe care:

Evidence of **his / her\*** willingness to respect the background and culture of children/adults experiencing, or at risk of abuse or neglect in **his / her\*** care:

**His/ her\*** commitment to treat all children / adults experiencing, or at risk of abuse or neglect as individuals and with equal concern:

Any evidence or concern that **he / she\*** would not be suitable to work with **children / adults\*** experiencing, or at risk of abuse or neglect?

Please provide your telephone contact point should clarification be needed:

Signed:

Dated:

*Thank you so much for you help in keeping our communities safer.*

*If extra space is required at any section, please just add a note and use an additional piece of paper. Please fill in all sections if possible.*

*Once completed, please return this form to:*

**Revd Tim Smith – Vicar**

**St Jude's Vicarage, Knighton Road, Plymouth PL4 9BU**

*If you wish to get in touch, feel free to phone on (01752) 224178 or email  
tim.smith@judes.org.uk*